

## **NANAIMO FOUNDATION COMMUNITY ENGAGEMENT COMMITTEE TERMS OF REFERENCE**

### **OBJECTIVE**

The Nanaimo Foundation Community Engagement Committee is a group of volunteers who work individually and together to expand the Nanaimo Foundation's capacity in making meaningful and lasting impacts.

### **PURPOSE AND GOALS**

The purpose of the Nanaimo Foundation Community Engagement Committee is to steward gifts of energy, ideas, time, and money to address current and emerging community needs. Its goals are to:

- a. Enhance the health and vibrancy of our community
- b. Increase the Nanaimo Foundation's opportunities to address local needs
- c. Promote community engagement

### **RESPONSIBILITIES**

- a. Advance the Nanaimo Foundation mission and its unique role in the community
- b. Help raise the profile of the Nanaimo Foundation
- c. Cultivate new friends and donors of the Nanaimo Foundation
- d. Identify donor prospecting, speaking, and presenting opportunities
- e. Contribute to the growth and resiliency of the committee
- f. Attend Nanaimo Foundation events when possible

## **FUNCTIONING OF THE NANAIMO FOUNDATION COMMUNITY ENGAGEMENT COMMITTEE**

### **COMPOSITION**

- The committee will consist of no less than five members.
- The committee will have one Chair.

### **MEETINGS**

- The meetings will be led by the Nanaimo Foundation Executive Director and the Committee Chair.
- The Committee will meet a minimum of four times per year.
- Meeting agendas and supporting documents are prepared and distributed by the Nanaimo Foundation Executive Director.