

Nanaimo Foundation Partners in Philanthropy Cabinet

1. Work individually
2. Meet four times per year (Feb, April, Sept, Nov)
3. Focus on one-on-one relationship building with prospective major donors, and prospective fund holders
4. Ongoing, open-ended efforts as ambassadors of the Foundation
5. Member profile: professional advisors—financial planners, accountants, wills & estate lawyers. Professional firms can hold a membership, with one contact at the firm as a spearhead
6. Fund development focus: Gifts to establish endowment funds (\$10K+), and legacy gifts
7. Cabinet size: unlimited
8. Meetings will focus on showcasing successes with relationship building, sharing techniques and ideas that have been successful in working with prospects, setting targets for the next three months, planned giving strategies
9. Meetings will be two hours in length:
 - a. First hour: roundtable of successes, setting targets – open only to Cabinet members
 - b. Second hour: speaker on a specific planned giving strategy, networking component – open to Cabinet members, prospective Partners in Philanthropy, and prospective donors (replace Info Nights)
10. Of the five fund options, the Cabinet supports:
 - a. Donor Advised Funds – established by individual donors. Allow ongoing involvement from fund holder. Annual decision on grants disbursed from fund.
 - b. Designated Funds – established by individual donors to support a specific charity or issue area.
11. Board Liaison: Daniel Martinez, Vice Chair

Nanaimo Foundation Community Engagement Committee

1. Work as a team
2. Meet six times per year
3. Focus on raising brand awareness of the Foundation, raising donations to the Vital (unrestricted) Fund, donations to Field of Interest Funds, and corporate gifts to match Vital Fund Grants
4. Build and execute Foundation campaigns with set timelines
5. Member profile: individuals with strong connections in the community; recognizable names in Nanaimo; range of demographics and professional backgrounds; individuals who are active proponents of community development; individuals who are informed on community needs
6. Fund development focus: Gifts to the Vital Fund, Field of Interest Funds, and corporate gifts
7. Committee size: 6 – 12 people
8. Meetings will focus on one campaign at a time
 - E.g., Give Where You Live Campaign
9. Meetings will be one to two hour(s) in length, depending on the needs of the agenda
10. Of the five fund options, the Committee supports:
 - The Vital Fund – large unrestricted fund. Disburses annual grants to charitable organizations within the boundaries of School District 68. Addresses current needs in our community.
 - Field of Interest Funds (ad hoc or subcommittees) – targeted to address specific needs in an area of community life.
 - Arts Fund
 - E.g., Social Innovation Fund, Environment Fund, Health fund
11. Board Liaison: Courtenay Ndiaye, Director of Development